

Podcasting

1. In your Google Drive add a folder and name it podcasting.
2. Download the Cloud Audio recorder app from the Chromebook.
3. Click allow and accept on all questions.
4. Click the play button and begin speaking.
5. Click start and talk. Click stop when finished.
6. Click download as MP3.
7. Click save to Google Drive.
8. Click Select Folder, then click on the podcast folder, click select.
9. Click Save As